

SUPERINTENDENT'S SPECIAL EDUCATION POLICY COUNCIL

October 18, 2018 9:00 – 11:00

Humboldt County Office of Education – Annex Board Room

Voting Members Present: Don Boyd (1) Brooke Davis (3) Chris Hartley (1)  
Michael Quinlan (2) Jan Schmidt (1) Glen Senestraro (3)  
Melanie Susavilla (2) Fred VanVleck (3)

Voting Members Absent: Karla Darnall (1) Steve Godla (1) Craig Kimball (1)  
Shari Lovett (1) – Proxy given to

Non-Voting Members Present: Mindy Fattig

Guests Present: Laurie Alexander Beth Baker Luke Biesecker  
Nichole Dollarhide Chris Hill Tess Ives  
Heather Quigley-Cook Michelle Roslosnik Holly S  
Valerie Walsh Corey Weber Angela West

**1.0 CALL TO ORDER**

The meeting was called to order at 9:04 by Michael Quinlan.

**2.0 ADJUSTMENT OF AGENDA**

Jenny Streeter is unable to present for Item 6.1.1 CAPTAIN. The item will be added to the November meeting.

**3.0 APPROVAL OF MINUTES**

May 17, 2018

A motion was made by Fred and seconded by Glen to accept the minutes as read. The motion passed with all in favor.

**4.0 PUBLIC COMMENTS**

None

**5.0 ACTION ITEMS**

5.1 2018-19 Budget Revisions

A motion was made by Glen and seconded by Jan to accept the 2018-19 Budget revisions. Fred asked that the SELPA office location be added to future agenda items and the Fiscal Ad Hoc agenda. He proposes looking at other sites, including schools to help with costs. Chris agreed but reminded the committee that the office set up is expensive and specialized for the particular office now being used and set up cost would have to be added to a new office if a move occurred. Chris also added that the current building serves the SELPA structure and staff very well therefore, he feels that SELPA should have a say into the location and type of office to ensure their needs are met. All discussion will be added to the Ad Hoc and brought back to PC. The motion to approve 2018-19 budget revisions carried with all in favor.

5.2 Charter School LEA Applications

5.2.1 Pacific View Charter School 2.0

5.2.2 Northern United Charter Schools

Mindy reported that she has reviewed the applications and completed site visits. She feels both charter school LEA application can move forward to the committee.

Fred stated that he is concerned with the liability of holding NUCS for the next year while it finalizes and asked that a future discussion item be added to the agenda to eliminate the November deadline of year prior to approval be changed to simply one year process and an open application period throughout the year.

A motion was made by Fred and seconded by Chris to grant LEA status to both Pacific View Charter School 2.0 and Northern United Charter Schools, effective July 1, 2019. The motion carried with all in favor.

5.3 SCIA Guidelines Revisions – Heather Quigley

Heather explained that the guidelines have not changed significantly, but have been enhanced with more detail in particular a creating independence section. Additional forms, expanded rubric and flow chart for the initial parent request were added. Mindy reminded the committee that these are SELPA guidelines for best practice, not a policy. If they wish, a LEAs may adopt the guidelines as their own policy. Mindy encouraged staff to provide feedback on these guidelines and next school year SELPA will bring a revised version which will include feedback already given by school psychologists. A motion was made by Fred and seconded by Glen to accept the revised SCIA Guidelines. The motion passed with all in favor.

5.4 2018-19 Policy Council Calendar Revisions

After approving the 2018-19 calendar last year several of the dates fall within school breaks (February and April) and will need to be rescheduled. The committee asked that a poll be sent to the members to choose alternate dates that Mindy is available and chose the date a majority of members can attend, bringing back those dates at the next meeting.

**6.0 INFORMATION/ACTION ITEMS**

6.1 SELPA 2018-19 Training Updates

Mindy presented an updated list of SELPA workshops explaining that we are working collaboratively to present both in Humboldt and Del Norte. Updates will be given to the committee through the coming school year.

6.1.1 California Autism Professional Training and Information Network (CAPTAIN) – Jenny Streeter  
Tabled until November meeting.

6.1.2 Prevent, Reaffirm, Evaluate, Proved and Respond, Examine (PREPaRE) – Heather Quigley-Cook shared with the committee that the PREPaRE training went very well. The overall representation was good, including SELPA sponsoring 5 seats for DHHS staff to attend. The first part of the training occurred in September with a more generalized training. A second more intensive two day training in October followed with chosen regional teams attending.

6.2 AB 602 Augmented Funding Count for 2018-19

Mindy reported that after the fiscal review and a closer look at the eligibilities for the special day class funding portion, there were discrepancies with staffing at several of the LEAs who receive additional funding. Rather than revising prelim budget numbers to meet the criteria, the SELPA office will hold harmless this one year and keep the allocation as projected. She will however, contact the LEAs that have discrepancies to ensure the criteria is met for future years. She would like the AB 602 Augmented Funding Policy and Criteria be added to the Fiscal Ad Hoc committee agenda.

6.3 Ad Hoc Reports – Fiscal Ad Hoc Member Recommendations

Mindy presented a list of LEA nominations and suggestions of possibly committee members. The council asked that a poll be sent out to those invited to meet and schedule the first meeting. Once the Ad Hoc committee has met, they can set up a schedule of meetings with Mindy facilitating along with a selected chairperson who will be the spokesperson to the Policy Council. Invited staff will be:

Carly Wallace (NHUHSD)  
Jeff Napier (Del Norte)  
Jeannemarie Baker (Cuttan)  
Michael Quinlan (Garfield)  
Sarah Poust (Fortuna High)  
Corey Weber (HCOE)

Cindy Vickers (NHUHSD)  
Paul Ziegler (Eureka)  
Jeff Brock (McKinleyville)  
Michelle Roslosnik (Fortuna High)  
Tammy Picconi (Mattole)  
Angela West (HCOE)

Karla Darnall (Pacific Union)  
Steve Godla (Del Norte)  
Mindy Fattig (SELPA)  
Travis West (Arcata)

6.4 Director's Report

**Civil Grand Jury Response**

Mindy noted the conclusions and recommendations were inaccurate. Glen said that the CGJ and county do not understand the role of SELPA or the LEAs with regards to special education. After discussion the council would like to have Mindy add herself to the agenda and attend the Board of Supervisors meeting

with a response. Chris asked that the superintendents also attend for response and support. Teresa will set up a time for Mindy to address the County Supervisors and send out an invite once set up.

**Initial Discussion – Preschool Funding 3310**

The Preschool funding format is currently froze and set aside at prior year plus COLA. A decision by December moving forward for next year is needed. Will add to Fiscal Ad Hoc and future agenda items for Policy Council.

**Legislative Advocacy Information**

“Getting Down to the Facts”, bills passed and Mindy will send out to the members. Ryan from Legislative Analyst Office will meet November 9<sup>th</sup> with Michael, Chris & Jeff Harris to learn their perspective on rural school financing. Michael asked that the Legislative Advocacy discussion be added to the regular agenda as Information/Action Item.

**DINC**

The DINC data was provided to SELPA this week with one week to review prior to going out to the 9 LEAs who are out of compliance. Mindy has emailed the superintendents as a heads up.

**State SELPA Lead Grant Update**

Mindy is currently in the middle of applying for a large grant focusing on State SELPA leads in the state with HDN SELPA focus on serving rural school districts. It is highly competitive across the state and HDN SELPA partnered with San Mateo SELPA, Ventura SELPA, and East Valley SELPA. The announcement will be made around Thanksgiving.

**Del Norte – Japan Inclusion Strategies**

Jeff Harris has asked Mindy to participate with Del Norte on working with Japan to look at special education model and share best practices for inclusion. Mindy sent Jeff Harris the information from 5 years ago when she and Garry Eagles met for a week with a group of doctors from Russia focusing on the inclusion practices.

**Legislative Analyst Office (LAO) meeting** will be November 9th

**CAC update**

Mindy has held meetings with Del Norte and Humboldt CACs with more meeting scheduled. Membership application have been received and she hopes to have official members be voted in on December 11.

**CASEMIS vs CALPADS**

This will be the last year operating CASEMIS as the official conversion to CALPADS will be next year. The December 1<sup>st</sup> CASEMIS report is especially important that the LEAs SIS data match with SEIS as inaccuracies may have fiscal implications and certainly will have compliance implications. SEIS forms have changed to address CALPADS fields. This was highlighted at the Fall SELPA wide meeting earlier this month.

**7.0 COMMUNICATIONS**

None

**8.0 ANNOUNCEMENTS**

None

**9.0 FUTURE AGENDA ITEMS**

Policy Council

- LAO standing agenda item on Info/Action – Michael/Mindy
- SELPA office location options - Fred
- Charter School LEA application due date revision – Fred
- DHHS continuing conversation – Fred
- Group Home Strategies – Fred
- Policy Council calendar revisions
- Civil Grand Jury response to Board of Supervisors and positive media outreach
- Preschool Funding 3310
- Policy Council voting membership – Arcata Elementary Luke Beisecker

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October 18, 2018 9:00 – 11:00

Humboldt County Office of Education – Annex Board Room

- CAPTAIN presentation – Jenny Streeter
- SCIA Guidelines revision – Nicole Dollarhide
- Therapeutic Learning Classroom (TLC) regional placements procedures, oversight and enrollment - Fred
- Fiscal & Programmatic review recommendation updates – Fred

Fiscal Ad Hoc

- AB 602 Augmented Funding Criteria and Policies – SDC & SCIA
- Preschool Funding 3310
- Fiscal & Programmatic Review goals

**10.0 COMMENTS**

Don thanked HCOE staff for their support when he met with the Special Beginnings staff.

Jan thanked Heather and Mindy for coming to their district to present to the entire staff this past August.

**11.0 ADJOURNMENT**

The meeting adjourned at 10:38 AM

UNAPPROVED