

Voting Members Present:     Luke Biesecker             Katie Cavanagh             Brooke Davis  
                                         Chris Hartley             Craig Kimball             Tom Kissinger  
                                         Michael Quinlan             Glen Senestraro             Melanie Susavilla  
                                         Fred Van Vleck

Voting Members Absent:     Beth Anderson             Heidi Moore-Guynup

Non-Voting Members Present:             Mindy Fattig             Tess Ives

Guest Present:             Nichole Dollarhide     Chris Hill             Haley Jones  
                                         John Leonard             Heather Quigley- Cooke     Michelle Roslosnik  
                                         Peter Stoll             Corey Weber             Angela West  
                                         Paul Ziegler

**1.0 CALL TO ORDER**

Michael called the meeting to order at 9:02 AM

**2.0 ADJUSTMENT OF AGENDA**

None

**3.0 APPROVAL OF MINUTES – January 8, 2020**

A motion was made by Glen and seconded to approve the minutes with one correction, adding Michael to the absent voting members list. The motion carried with all in favor.

**4.0 PUBLIC COMMENTS**

None

**5.0 INFORMATION/ACTION ITEMS**

5.1 LEA Assurance Policy/Local Plan Update

A motion was made by Chris and seconded by Craig to accept the LEA Assurance Policy/Local Plan update and to include in the Local Plan template. The motion carried with all in favor.

5.2 SELPA Admin Budget Revisions 2020-21

Mindy reviewed the 2020-21 Admin budget and recommended closing the Compliance position and hiring a 1.0 Program Director to absorb some of the compliance and to backfill Peter Stoll who will be moving to HCOE full time.

Mindy reviewed the current model for HCOE fiscal support and brought forward the Fiscal Ad Hocs recommendation to hire a 1.0 SELPA Budget Analyst. This position will work together with HCOE to take on the SELPAs workload that currently is shared among several HCOE staff.

A motion was made by Glen and seconded by Fred to approve the budget revisions, including hiring a full time Program Director and Budget Analyst with follow up and training provided by HCOE for the Analyst. The motion carried with all in favor.

5.3 Directors Report

✓ State Reporting

The SELPA is assisting the LEAs with numerous reviews and reports including: DISPRO, SIG DIS, DINCS and the new Targeted Review. Mindy and Heather returned yesterday after attending a Sig Dis training with So Hum and Fortuna High in Rohnert

Park. She hopes that the new program director will help with the workload and be able to assist the LEAs with compliance.

✓ Community Advisory Committee

The CAC has been meeting regularly in both Humboldt and Del Norte, elected officers and is currently working on the Local Plan and community involvement including honoring nominated staff for their dedication to children with special needs.

✓ TLC Externalizing Behavior Query

The query was sent four times and has received 18 LEA responses. The members feel it is important that all LEAs have the opportunity to respond and asked that it be sent once again with an important subject line, to respond with zero if none and an explanation from Mindy about student’s who could potentially benefit from the program and how a student is made eligible. A final report will be added to the March agenda.

✓ Mindy asked if the committee would like to meet at Glen Paul School for the May meeting and all agreed. Teresa will contact GPS and set it up.

✓ Mindy shared that she is continuing her involvement at the state level with the CCEE SWD Collective who meet 4 times a year in addition to recently joining the Fiscal Allocation Advisory group, WestEd Technical Advisory Committee (TAC). The information received and given at both committee is especially important for our Rural SELPA. Both committees reimburse for her travel.

✓ Mindy along with a team from Humboldt will be presenting at the Annual Wellness Conference March 23-25 in Anaheim. The Bridges grant is providing a portion of the funding to attend.

✓ The annual ADR conference is coming up and SELPA will be using grant funds to cover 13 people to attend including special ed directors and teachers from Humboldt and Del Norte.

5.4 Fiscal Ad Hoc Report

The next meeting will be March 3, 2020 with a request for topics from the members. None were given.

5.5 Legislative Advocacy Updates

Mindy reported no significant updates until session starts up again. Fred voiced concerns about comp ed for absenteeism that may occur with the Corona Virus and Mindy said she would research and get back to the members. Chris added his concerns for the medically fragile students.

Mindy shared there are three current due process cases, that she is working with both the county and LEAs on.

5.6 SEIS beyond SST Update – Heather Quigley-Cook

Heather reviewed 15 LEA responses to the interest queries. The committee would like the query to go out one final time for input to report back to the council.

5.7 MTSS Updates

Chris announced that Peter Stoll will be moving to HCOE full time at the county level. Chris said that he is excited to see the collaboration with County Mental Health and new partnership opportunities with Peter as the lead. The committee and guests expressed their thanks to Peter for his SELPA work and congratulations on moving forward with MTSS in the county.

**6.0 COMMUNICATIONS**

None

**7.0 ANNOUNCEMENTS**

Chris expressed his appreciation for Mindy’s level of support at the state level saying that her position at the table is especially important for the remote and small districts.

**8.0 FUTURE AGENDA ITEMS**

- NPS Options for LEAs and County
- Policy Council Mission Statement, Norms & Procedures – Add as an introductory for next year.
- Beyond SST – Final LEA responses
- TLC – Final SELPA decision

**9.0 COMMENTS**

**10.0 ADJOURNMENT**

The meeting adjourned at 10:11 AM. The next Policy Council meeting will be March 19, 2020.