

SUPERINTENDENT’S SPECIAL EDUCATION POLICY COUNCIL

May 16, 2019 ~ 9:00 – 11:00

Humboldt County Office of Education ~ Sequoia Conference Center A

Voting Members Present:	Luke Biesecker Craig Kimball Glen Senestraro	Don Boyd Shari Lovett Melanie Susavilla	Brooke Davis Michael Quinlan Fred Van Vleck	Chris Hartley Jan Schmidt
Voting Members Absent:	Karla Darnall	Steve Godla		
Non-Voting members Present:	Mindy Fattig	Tess Ives		
Guests Present:	Nichole Dollarhide Michelle Roslosnik Angela West	Sarah Poust Holly S. Cindy Vickers	Heather Quigley-Cook Corey Weber	

1.0 CALL TO ORDER

The meeting was called to order at 9:02 AM

2.0 ADJUSTMENT OF AGENDA

3.0 APPROVAL OF MINUTES

3.1 March 21, 2019

The motion was made by Brooke and seconded by Luke to approve the minutes with one correction, changing LEG Day to Legislative Day for clarity. The motion was passed with all in favor.

4.0 PUBLIC COMMENTS

Holly expressed appreciation to Del Norte for their sport program concerning her son participation in track and field.

4.1 Public Hearing – 2019-20 Special Education Annual Service and Budget Plan

Holly had comments regarding posting dates be no less than 15 days prior and corrections on CDE wording, punctuation and no “school codes” found in Service Plan. Mindy explained that the Service Plan is created by SEIS/CASEMIS software using student IEPs in CDE PDF format; therefore, no changes can be made on the documents themselves.

With no further comments the Public Hearing was closed.

5.0 ACTION ITEMS

5.1 2019-20 Special Education Annual Service & Budget Plan

A motion was made by Shari and seconded by Chris to approve the Annual Service and Budget Plan. The motion carried with all in favor.

5.2 2019-20 Policy Council Officer Nomination and Vote

A motion was made by Chris to keep the slate of current officers for 2019-20. Shari seconded the motion and it carried with all in favor. The officers will be Michael Quinlan – Chairperson, Brooke Davis – Vice Chairperson and Glen Senestraro – Parliamentarian.

5.3 2019-20 Policy Council Meeting Schedule

The proposed 2019-20 calendar was reviewed while Mindy explained a recent conflict of dates with the revised Breaking Barriers conference dates. Michael asked the committee if they would like to continue with the additional meetings for 2019-20 with the thought if nothing is pending a meeting can be canceled.

The committee would like the Fiscal Ad Hoc to continue meeting regularly. Mindy mentioned that the CAC and Ad Hoc will also be involved in the upcoming Local Plan revisions. Her hopes are to bring portions of the Local Plan to the PC Committee monthly to review and approve rather than as a whole document. A motion was made by Glen and seconded by Brooke to approve the proposed 2019-20 schedule with November revision to the 13th. The motion carried with all in favor.

5.3.1 2019-20 Ad Hoc Meeting Schedule

Michael voiced appreciation and support for the Fiscal Ad Hoc team on their detailed examination of the models and PC requested topics. A motion was made by Melanie and seconded by Brooke to continue with the Fiscal Ad Hoc and to schedule meetings two weeks prior to each PC meeting. Any member of the Ad hoc with a conflict in schedules is asked to email Teresa to see if the meeting will need to be rescheduled. The motion carried with all in favor.

6.0 INFORMATION/ACTION ITEMS

6.1 TLC Policy Revisions

A TLC Review team was created to go over the attorney recommendations and report back at September 19th meeting. Melanie, Heather, Mindy, John, Craig, Glen, Nichole and Tess volunteered and an invite will be sent to Jeff Northern and Jen Nix to attend.

6.2 TLC MOU Revisions

Same as above.

6.3 Fiscal Ad Hoc Report & Recommendations

6.3.1 TLC Funding Matrix – HCOE and District of Location

The Ad Hoc made the following recommendations:

1. Averaging of teacher salaries
2. Clarity on ADA allocation to the DOL
3. Two SELPA BSAs provided to each TLCs up to 3 classrooms
4. Revenue dispersion
5. \$25,000 SELPA offset to DOL using Mental Health Funding (6512)
6. \$700,000 minimum reserve level for Mental Health Funding (6512)

A motion was made by Fred to raise the SELPA offset to \$50,000 for one year only. Shari seconded the motion to use Ad Hoc recommendations but raise offset to \$50,000. Glen amended the motion to clarify that the ADA should go to the district of location (DOL). The motion passed unanimously with one opposed.

6.4 2019-20 SELPA Proposed Budgets

Mindy announced that the VI teacher is retiring in June. Since this is a highly specialized position it will be difficult to fill. She has asked that the retiring teacher consider coming back for a brief time in the Fall to train the new teacher if needed and asked to hold \$10,000 in the budget to cover those costs if required.

Glen opened the discussion of the indirect rate being charged to the SELPA and the committee agreed to move the discussion to the Fiscal Ad Hoc agenda and back to the September PC meeting.

A motion was made by Fred to table 6.4, 6.5, 6.6 and 6.7 to a meeting to be scheduled before July 1st to allow more discussion time. No second was received. A motion was made by Melanie and seconded by Luke to approve the budgets including the previous motion to set aside \$10,000 to cross train VI teacher and TLC offset of \$50,000 for one year only to eligible TLCs. The motion passed with a majority with one opposed.

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6.5 Exploration of Non Public Schools for HDN SELPA – Mindy Fattig

Mindy provided information from other SELPAs regarding Non Public Schools placements within the state. She contacted the chair of the NPS association to express our interest in HDN SELPA having an NPSS and the concern with an agency opening NPS is we no group homes for residential placements.

6.6 Legislative Advocacy Updates – Mindy Fattig

Report will be provided via email.

6.7 Director's Report – Mindy Fattig

SELPA has applied for a state lead CAPTAIN grant. Mindy will report back in September with the outcome.

SELPA has 5 vacant BSA positions. If a BSA is needed for next year Heather asked that the LEA contact her by Friday.

The State Special Ed Director and Special Ed Director for CCEE will be visiting the area and school programs. A meeting has been set up for Administrators to meet them May 29th 1:00 – 2:30 at the SELPA office. Please RSVP if you would like to attend.

It has been requested that the SELPA Director's Report be moved up in the agenda.

The LCAP letter and PIR guidelines will be emailed to all Superintendents by Mindy.

7.0 COMMUNICATIONS

None

8.0 ANNOUNCEMENTS

None

9.0 FUTURE AGENDA ITEMS

- MTSS Updates
- SELPA Review Updates
- NPS Options for LEAs and County

10.0 COMMENTS

None

11.0 ADJOURNMENT

Meeting adjourned at 12:00 PM