

SUPERINTEDENT'S SPECIAL EDUCATION POLICIY COUNCIL  
Glen Paul School ~ May 18, 2017 9:00 AM

Voting Members Present:	Karla Darnall Chris Hartley Glen Senestraro Fred VanVleck	Brooke Davis Michael Quinlan Barbara Short	Richard Graey Jan Schmidt Melanie Susavilla
Voting Members Absent:	Steve Godla	Craig Kimball	Catherine Scott
Non-Voting Members Present:	Laurie Alexander	Mindy Fattig	Tess Ives
Guests Present:	Damon Collier Heather Quigley	Nichole Dollarhide Michelle Roslosnik	Genevive Macias Holly Sage

**1.0 CALL TO ORDER**

The meeting was called to order by Chris Hartley at 9:00 AM. Damon Collier welcomed everyone to Glen Paul School.

**2.0 ADJUSTMENT TO AGENDA**

None

**3.0 APPROVAL OF MINUTES**

February 16, 2017

**A motion was made by Richard Graey and seconded to approve the minutes as read. The motion carried with all in favor.**

**4.0 PUBLIC ITEMS**

4.1 Public Hearing for the 2017-18 Special Education Annual Service and Budget Plan

No noted comments from the public and the public hearing was closed.

**5.0 ACTION ITEMS**

5.1 Annual Service & Budget Plan for 2017-18

**A motion was made by Glen Senestraro and seconded by Richard Graey to accept the 2017-18 Annual Service and Budget Plan as presented. The motion carried with all in favor.**

5.2 SELPA Policies

5.2.1 Residential Treatment Center Guidelines – 2<sup>nd</sup> Reading

**A motion was made by Fred Van Vleck and seconded by Michael Quinlan to accept the RTC Guidelines with a minor typo correction. The motion carried with all in favor.**

5.2.2 Eligibility Criteria – 2<sup>nd</sup> Reading

**A motion was made by Glen and seconded by Richard to accept the Eligibility Criteria as presented. The motion carried with all in favor.**

5.3 SELPA Budget Revisions 2017-18

Members of the council asked that the taxes and indirect costs related to the new SELPA office be itemized for future review and asked for an update on the building. Mindy reported that a five year lease was signed and that it has been an overall positive move. There are ongoing issues with technology this past year but HCOE is working on it with AT&T. She said that the move has been beneficial to the SELPA functioning as a whole with more collaboration and cohesiveness between the programs and staff. She estimates the cost of the office space to be around \$50,000 per year. The committee questioned the contract including paying the owners property taxes and insurance and asked that Chris Hartley and HCOE look into it. They asked for a technology update in the fall.

**A motion was made by Glen and seconded by Richard to accept the budget revisions for 2017-18. The motion carried with all in favor.**

5.4 Policy Council Officer Nomination and Approval for 2017-18

Chris Hartley announced that he will be stepping down as Chairperson due to accepting the County Superintendent position.

**A motion was made by Glen and seconded by Fred to elect Michael Quinlan as Chairperson for 2017-18. The motion carried with all in favor.**

**A motion was made by Richard and seconded by Glen to elect Brooke Davis as Vice Chairperson for 2017-18. The motion carried with all in favor.**

**A motion was made by Fred and seconded by Richard to elect Glen Senestraro as Parliamentarian for 2017-18. The motion carried with all in favor.**

5.5 Proposed Policy Council Schedule 2017-18

**A motion was made by Glen to accept the schedule of September 21, November 16, January 18, March 15 and May 17 meetings. A revision of the motion was made by Glen to include meeting at the SELPA office for the September meeting and at Glen Paul School for the March meeting. The revised motion was seconded by Richard and carried with all in favor.**

6.0 **INFORMATION/ACTION ITEMS**

6.1 TLC/RTC Updates of Current Count and Anticipated Count for 2017-18

Heather Quigley gave an update on the TLC programs and RTC placements.

- The HCOE TLC program at McKinleyville will be closed at the end of the year per MUSD's decision.
- Eagle Point is running smoothing and collaboratively with HCOE, NHUHSD and SELPA with 3 graduates this year.
- A new high school TLC is opening at Fortuna High for 17-18 , Valley View (may be renamed) and a teacher has been hired.
- TLC meetings were scheduled this year and have been successful and all outside TLC/BLC teachers will be invited next year.
- Fortuna Elementary is interested opening a program if qualified staff and rooms can be found.
- 2016-17 began with 10 students placed at residential treatment centers (RTC). There are currently 6 placed. Stepdown ERICS procedures have been set up to meet returning student needs and will be used with three returning students in the fall.

6.2 Policy Council Voting Structure and Membership Changes

Mindy reported that based on the CALPADS count ECS feeder and NHUHSD single district votes have been raised to two and the NHUHSD has recommended a new voting member, Melanie Susavilla.

**A motion was made by Jan Schmidt and seconded by Richard Graey to accept Melanie Susavilla as the representative for single district NHUHSD. The motion carried with all in favor.**

6.3 Increasing Infant/Preschool needs & PAL Location status – Damon Collier, Chris Hill, Tess Ives

Tess gave updates on the increased enrollment in HCOE special education programs. Damon Collier reported on Glen Paul School trend and projections for the upcoming year. Barbara Short expressed appreciation to the county programs, GPS and Special Beginnings, especially with their hard work enabling children to transition into the general education arena.

6.4 Director's Report

Mindy gave a brief report on the following:

- Del Norte USA Charter application to become their own LEA in El Dorado Charter SELPA was denied as they were unable to provide a continuum of services options. They will remain under DNCOE as their LEA for Special Education.
- The Governor's revised budget said very little about special education and whether or not fiscal reallocation changes were coming. Mindy testified at the stake holders meeting in January and the overwhelming input from stakeholders at that meeting was to keep SELPAs as is. Bills are being tracked for increase in special education funding after LCFF is fully funded including State funding for preschool. Federal level shows no cuts in special education money and remain at maintenance levels.

SUPERINTENDENT'S SPECIAL EDUCATION POLICY COUNCIL  
Glen Paul School ~ May 18, 2017 9:00 AM

- The Disproportionate preview shows 21 districts are out of compliance. Mindy explained the new changes in Federal identification threshold and why each LEA is disproportionate. Smaller districts must have a numerator of at least 2 students to be determined noncompliance. Mindy said the superintendents will receive a letter outlining the areas of need soon and she will send out information the first of June regarding needed corrective actions. SELPA will work collaboratively with the LEAs to ensure identification of students with disabilities is occurring according to Federal and State laws at both the IEP level and Policy and Procedure levels. There is definitely a “disconnect” with the federal government and LEAs regarding disproportionality that is felt state wide. Mindy plans to meet with CDE the first of June to discuss the criteria.
- The Interagency DHHS/SELPA/LEA collaboration is going well with regular meetings set up with county staffing. Mindy attended Breaking Barriers conference in Sacramento along with Deputy Director of Humboldt County Mental Health, Director of Redwood Coast Regional Center and SELPA Program Manager. Deputy Director of CWS was invited but unable to attend. Learned about other Counties collaborative efforts and increased discussions on Inter agency collaboration locally for students with social-emotional/mental health needs. Mindy also provided several workshops to outside agencies (DHHS staff and local medical professionals) outlining IDEA and IEP requirements and collaborative IEP meetings. The workshops were well attended and response has been very positive. DHHS has requested more presentations as a result and Mindy will be scheduling a presentation for Probation Officers in the summer.
- Mindy will be working on new SCIA policies to bring back to Policy Council in the Fall.
- There are several reports currently being worked on including: DRDP, CASEMIS and the Personnel Data Report
- A SEIS 2.0 training for administrators is scheduled for June 13<sup>th</sup>. Mindy asked that if an LEA cannot send an appropriate lead admin to please notify the SELPA office and we will provide and an on-site training in the fall. There will also be an SST information presentation the following day if anyone is interested in that option through SEIS.
- Mindy will add the SELPA outside consultant review to the September agenda and will identify the scope of the review and costs including a fiscal and programmatic review.

**7.0 COMMUNICATIONS**  
None

**8.0 ANNOUNCEMENTS**  
None

**9.0 FUTURE AGENDA ITEMS**

- SELPA Outside Consultant Review
- Suggested annual review of bylaws as Information Item during September meeting

**10.0 COMMENTS**  
Chris mentioned and welcomed having present at the meeting, Nichole Dollarhide, South Bay School District and Michelle Roslosnik, Fortuna Union High School District. Holly S announced the Family night at Sequoia Conference Center is tonight.

**11.0 ADJOURNMENT**

Respectfully Submitted,

Teresa Dexter  
SELPA Secretary