

SUPERINTENDENT'S SPECIAL EDUCATION POLICY COUNCIL

September 21, 2017 9:00 AM

Annex Board Room

Voting Member's Present:	Karla Darnall Glen Senestraro	Chris Hartley Barbara Short	Michael Quinlan Melanie Susavilla	Jan Schmidt Fred Van Vleck
Voting Members Absent:	Brooke Davis	Steve Godla	Craig Kimball	
Non-Voting Members Present:	Don Boyd	Jeff Harris (proxy DN)		
Guests Present:	Laurie Alexander Lynette Kerr Michelle Roslosnik	Damon Collier Genevive Macias Holly S	Nichole Dollarhide Heather Quigley Angela West	Chris Hill

1.0 CALL TO ORDER

The meeting was called to order by Michael Quinlan at 9:02 AM in the Annex Board Room.

2.0 ADJUSTMENT OF AGENDA

None

3.0 APPROVAL OF MINUTES

3.1 May 18, 2017

A motion was made by Glen Senestraro and seconded by Fred Van Vleck to approve the minutes as read. The motion carried with all in favor.

4.0 PUBLIC COMMENTS

None

5.0 ACTION ITEMS

5.1 Policies & Procedures

5.1.1 BSA Policy Revisions

A motion was made by Chris Hartley and seconded by Jan Schmidt to approve the BSA Policy Revisions. The motion carried with all in favor.

5.1.2 SCIA Policy Revisions and Assessment Procedures

A motion was made by Glen Senestraro and seconded by Fred Van Vleck to approve the SCIA Policy revisions. Karla Darnall voiced concerns about the use of "must" in the policy and asked for the vote to be postponed. Fred asked that the SELPA invite all members to the next policy meeting allowing them the opportunity to participate. The motion passed unanimously with one abstention, Karla Darnall.

5.1.3 TLC Policy Revisions

A motion was made by Fred and seconded by Chris to approve the TLC Policy revisions. The motion carried with all in favor.

5.1.4 Dispro Policy 1st Reading

A motion was made and then amended by Fred and seconded by Melanie to approve the Dispro Policy with the following changes:

- Remove the last section related to the previous SCIA Policy.
- Change wording from "partnering with health and human services agencies" to "partnering with the appropriate agencies".
- Remove duplicate of "race/ethnicity in the first section.
- Remove portion "initial" at the end as it was unrelated

The motion carried with all in favor.

5.1.5 Special Education Procedural Manual 1st Reading

The council suggested a committee meeting be scheduled with Mindy in November, prior to the next meeting, to review and finalize the manual. Teresa was asked to schedule and send invites to the following volunteers: Laurie Alexander, Karla Darnall, Nichole Dollarhide, Melanie Susavilla, Glen Senestraro, Heather Quigley and Jan Schmidt. Michael asked that any suggestions or edits be sent to Teresa Dexter prior to the meeting.

5.2 SELPA Programmatic Review Contractor Recommendation

A motion was made by Glen and seconded by Fred to approve the recommended contractor; Maureen Burness to begin an HCOE funded programmatic and fiscal review of the Humboldt – Del Norte SELPA in November. The members asked that the review also include the RDA report and PC Bylaws. The motion carried with all in favor.

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6.0 INFORMATION/ACTION ITEMS

6.1 Facility allowable expense review

Lynette Kerr explained the history of allowable expense set up and recommended an Ad Hoc to update and make comparisons. The committee recommended that Mindy collect data and if she wishes, arrange a meeting with Lynette &/or the business offices of districts who wish to participate and discuss the findings. The committee asked to include facilities similar to our use; preschools, regionalized programs and make recommendations at the November Policy Council meeting.

7.0 COMMUNICATIONS

Chris Hartley reported that he contacted the owner of the SELPA offices regarding being charged property taxes. He discovered that as a public school, property taxes were not to be paid. He also requested a reimbursement for the taxes already paid to the Landlord once the county returns an answer to his request.

8.0 ANNOUNCEMENTS

Lynette offered to mention gathering facility allowable information from the BIG participants to assist Mindy in her research.

9.0 FUTURE AGENDA ITEMS

- 9.1 Budget Revisions 2017-18
- 9.2 Procedural Manual
- 9.3 Facility Expense Review
- 9.4 AB602 Report & Policy
- 9.5 RDA report – Mindy Fattig

10.0 COMMENTS

Michael mentioned that Mindy is out on medical leave until Mid- November and Teresa will be out for approximately 2 weeks for medical leave. In their absence, Heather Quigley is available for legal issues, Donna Lockwood for SEIS/IEP assistance. The remaining SELPA staff will be available for assistance when needed.

Lynette asked that the superintendents be mindful of reporting deadlines.

11.0 ADJOURNMENT

The next meeting will be November 16, 2017 at the SELPA office. The meeting adjourned at 10:24 AM.